



Credit Card Authorization Form

2017 – 2018 Dance Season

Blair Dance Academy now offers an auto-pay option for all tuition and costume costs.

To Sign Up

1. Log into your account on the BDA Parent Portal and verify the credit card on file on the "My Account" tab. If you do not have a credit card on file, please select "add card" and enter in a credit card to store on file. This will be the card utilized for the monthly transactions and can be changed at any time through the portal. It will cause fewer issues if the card you enter does not expire until after June of 2018.
2. Once the card information has been entered and verified, please complete the form below and turn into the BDA office.
3. This form must be completed by the individual whom owns the card on file and he/she must be authorized as a contact person for the account. Contacts can be accessed on the "My Contacts" tab within the parent portal.

Terms

By signing up for BDA's auto pay option, you authorize Blair Dance Academy to charge the credit card on file in your parent portal account on a monthly basis for tuition and costume costs September 2017 – June 2018 for the students assigned in your Parent Portal Account. The charges will occur on the 1st of each month starting in October 2017.

Your card is stored securely within our customer database using SafeSave Payments. If you wish to change the card we charge/store on file, it can be changed through the parent portal.

If for any reason your card is declined, you will be notified as soon as possible. It is the customer's responsibility to make any necessary updates to their card information to avoid late fees.

If you have questions about this process or this form please contact Joan in the BDA office at 943-7174 or via e-mail: joan@blairdanceacademy.com

By my signature below, I agree to the terms of BDA's auto payment option for the 2017-2018 dance season.

Printed Name: _____

Signature: _____ Date: _____